



FACULTY OF COMMERCE, LAW AND MANAGEMENT

clear

Centers for Learning on Evaluation and Results



The vision of the Centre for Learning on Evaluation and Results for Anglophone Africa (CLEAR-AA), housed in the School of Governance, based at Wits University is to support development anchored in evidence, learning and mutual accountability.

To achieve this vision, CLEAR-AA supports the use of information generated from Monitoring & Evaluation (M&E) and Performance Management (PM) systems for evidence-based policy by African states.

CLEAR-AA is one of 6 Regional Centres of this global programme, with its Secretariat based at the Independent Evaluation Group of the World Bank.

The global objective of the CLEAR programme is to support regional centres to provide in-region capacity development and technical assistance services and global learning to strengthen practical knowledge-sharing on M&E and PM across regions.

JUNIOR RESEARCHER: CLEAR AA WITS (3 POSTS)

The University of the Witwatersrand (Wits), Wits School of Governance (WSG) through the Centre for Learning on Evaluation and Results Anglophone Africa (CLEAR-AA), invites qualified individuals of substantive stature to apply for the following junior positions on a one-year contract at R150 000. The three programme areas that the junior researchers will be posted to are: • Supporting Evaluation Capacity Builders • Seeking out innovative methods of evaluation in selected sectoral areas • Strengthening legislative oversight.

The incumbent will be expected to: • Organise workshops and assist with the logistics and facilitation for training and dissemination of learning events • Carry out research including designing surveys, fieldwork both within and outside of South Africa, inclusive of interviews with relevant stakeholders • Write research reports, policy briefs, and collaborate with senior staff for publication of research • Be responsible for quantitative and statistical analysis, data entry and data cleaning • Be responsible for administrative support, correspondence and reporting as well as writing proposals • Engage with social media to raise the profile of CLEAR AA, including Twitter and blogging.

Requirements: • Master's degree or postgraduate studies in Development Studies, Public and Development Management, Monitoring and Evaluation or related field of study • Experience in quantitative and qualitative research, literature review and interviewing techniques • Ability to be a team player and comfortable in working in a collaborative environment • Strong, results-oriented research and analytical skills and ability to find innovative solutions to real world problems • Excellent writing skills, including the ability to clearly analyse and explain a complex topic verbally and in writing • Attention to detail and knowledge of academic protocols and standards • Innovative and strategic thinking ability • Strong work ethic and high standards for achievement.

JUNIOR RESEARCHER (ADMINISTRATIVE):
CLEAR AA WITS

The University of the Witwatersrand (Wits), Wits School of Governance (WSG) through the Centre for Learning on Evaluation and Results Anglophone Africa (CLEAR-AA), invites qualified individuals of substantive stature to apply for the following executive positions on a three-year renewable contract basis at a market-related remuneration package.

The incumbent will be expected to: • Collect data, review administrative documents, databases and archives • Assist in writing, literature search, reviewing, editing and referencing and support in writing proposals • Provide administration support in planning and coordinating key meetings and workshops • Assist with the logistics and facilitation for training and dissemination of learning events and workshops • Engage with social media to raise the profile of CLEAR AA, including Twitter and blogging • Provide administrative support, correspondence and reporting • Be responsible for overall assistance to the administrative staff with daily functions so as to ensure that the CLEAR office operates efficiently and effectively • Provide support in other areas as may be required on an ad hoc basis from the CLEAR staff.

Requirements: • Postgraduate qualification in Studies Public Administration • Strong interpersonal skills and cross-cultural sensitivities • Ability to interact with a variety of different partners, including local communities, education authorities, Government officials, academics, corporate partners and foreign donors • Ability to be a team player and be comfortable in working in a collaborative environment • Excellent writing skills, including the ability to clearly analyse and explain a complex topic verbally and in writing • Attention to detail and knowledge of academic protocols and standards • Innovative and strategic thinking ability • Desire to contribute towards making the world a better place, and belief that a small group of committed individuals can have a significant impact • Strong work ethic and high standards for achievement.

Enquiries (job content only): Ms Mirriam Sibanda, e-mail: mirriam.sibanda@wits.ac.za

To apply:

Please apply via i-Recruitment: www.wits.ac.za/about-wits/vacancies/

Please include the following: • A cover letter motivating your suitability for the post • Detailed and up-to-date CV with names and e-mail addresses of 3 recent referees • ID (or passport and permit) • Copies of qualification certificates and professional membership.

Closing date: 18 April 2016

The University is committed to employment equity. Preference may be given to appointable applicants from the under-represented designated groups in terms of the relevant employment equity plans and policies of the University.

The University reserves the right to verify all information provided by candidates and to verify credit standing. Please note that correspondence will only be entered into with short-listed candidates. The University reserves the right not to make an appointment or to re-advertise.